



# INTERNATIONAL APPLICATION FORM FOR ACADEMIC AND/OR ENGLISH LANGUAGE PROGRAMMES

Complete this form and send it, with supporting documents, by email to: [info@nzie.ac.nz](mailto:info@nzie.ac.nz) or by post: New Zealand Institute of Education Level 1, 62 Anzac Street, Takapuna 0704 Auckland, New Zealand Ph 489 6205 Website: [www.nzie.ac.nz](http://www.nzie.ac.nz)

OFFICE USE ONLY	
RECEIVED BY	
PRE ENROLMENT ID	
STUDENT ID	
NSI	

## PERSONAL DETAILS

FAMILY NAME:  FIRST NAME

PREFERRED NAME:  DATE OF BIRTH:  GENDER:  MALE  FEMALE

CITIZENSHIP/NATIONALITY:  COUNTRY OF BIRTH:  ETHNICITY:

PASSPORT NUMBER:  ISSUE DATE:  EXPIRY DATE:

CONTACT DETAILS: *(In New Zealand or overseas)* ADDRESS:

TELEPHONE:

MOBILE:

E-MAIL:

NAME OF AGENCY (IF APPLICABLE):   
 ADDRESS

TELEPHONE

E-MAIL:

HOW DID YOU HEAR ABOUT US?

<input type="checkbox"/> Advertising (TV Radio, Newspaper)	<input type="checkbox"/> <a href="http://www.nzie.ac.nz">www.nzie.ac.nz</a>	<input type="checkbox"/> Agent
<input type="checkbox"/> NZ High commission/Embassy	<input type="checkbox"/> Family/friend	<input type="checkbox"/> Social Media
<input type="checkbox"/> Education exhibition/Fair	<input type="checkbox"/> Google/Search Engine	<input type="checkbox"/> Other (please specify): <input type="text"/>

## EMERGENCY CONTACT DETAILS: ONE OF THESE MUST BE FROM YOUR HOME COUNTRY.

(THE INFORMATION BELOW IS COMPULSORY FOR ALL UNDER 18 STUDENTS. PLEASE PROVIDE EMERGENCY CONTACT DETAILS IN NZ AND YOUR HOME COUNTRY)

NEW ZEALAND	HOME COUNTRY
NAME: <input type="text"/>	NAME: <input type="text"/>
RELATIONSHIP TO YOU: <input type="text"/>	RELATIONSHIP TO YOU: <input type="text"/>
ADDRESS: <input type="text"/>	ADDRESS: <input type="text"/>
TELEPHONE/MOBILE NUMBER: <input type="text"/>	TELEPHONE/MOBILE NUMBER: <input type="text"/>

## ENGLISH LANGUAGE PROGRAMME APPLICATION

I WANT TO STUDY ENGLISH AT NZIE (Choose from the courses below)

- General English - Daytime Classes
- Full time (25 Hours) 30 lessons
- Full time (20 hours) 25 Lessons
- Part time (15 hours) 20 Lessons
- General English - Night Classes Full Time (20 hours) 25 Lessons
- High School Preparation
- Job Assisted Placement NZ (\$600)  
*Available only for students enroled in a full time General English course (14 weeks or more)*

START DATE:

NO. OF WEEKS REQUESTED:

END DATE

## ACADEMIC PROGRAMME APPLICATION - DIPLOMAS ONLY

Refer to our website: [www.nzie.ac.nz](http://www.nzie.ac.nz) "Our Courses" for detailed information on our programmes, start dates, and for entry requirements.

Choose the programme you would like to study and write it below. If you do not meet the entry requirements of your preferred programme, we will automatically assess your eligibility for an available pathway programme within the relevant area. If you do meet the requirements for the programme you are applying for, we will provide you with a conditional offer.

\*Under NZIE's English Language requirements policy, students may be required to complete the NZIE English Proficiency Test upon arrival in New Zealand. This is to ensure students English language skills are at the level shown in the tests completed overseas.

### ENGLISH LANGUAGE ENTRY REQUIREMENTS:

- I will provide a copy of my IELTS certificate
- I will sit the NZIE internal proficiency test

### COURSE OF STUDY YOU WOULD LIKE TO APPLY FOR:

NAME OF COURSE:

START DATE:

ADDITIONAL REQUIREMENTS/ INFORMATION:

## HEALTH & TRAVEL INSURANCE

International students are required to have appropriate and current medical and travel insurance while studying in New Zealand.

Do you require assistance to apply for insurance?

- YES  NO

## SPECIAL NEEDS

Please complete this section if you live with the effects of a significant injury, long-term illness or disability. New Zealand Institute of Education seeks to provide an equal opportunity to all students.

I require special needs support.  YES  NO

Please specify your type of injury, illness or disability (e.g blindness):

## HOMESTAY BOOKING

- I would like to arrange my own accommodation.  I would like NZIE to arrange my homestay.

## AIRPORT PICK UP

DO YOU REQUIRE AN AIRPORT PICK UP?  YES  NO



## STUDENT DETAILS

FAMILY NAME:

FIRST NAME

HOW MANY WEEKS OF HOMESTAY DO YOU REQUIRE?

ACCOMMODATION COMMENCEMENT DATE: \_\_\_ / \_\_\_ / \_\_\_

ACCOMMODATION END DATE: \_\_\_ / \_\_\_ / \_\_\_

**PLEASE NOTE:** DEPENDING ON AVAILABILITY, SOMETIMES NOT ALL YOUR REQUESTS CAN BE MET.

## STUDENT REQUESTS

DO YOU EAT MEAT- EG: PORK, CHICKEN, AND BEEF?

DO YOU HAVE ANY HEALTH ISSUES?

DO YOU SMOKE?

WOULD YOU LIKE TO LIVE WITH SMALL CHILDREN?

CAN YOU LIVE WITH PETS? - EG: CATS OR DOGS?  
(Most NZ homes have pets)

WOULD YOU LIKE OTHER STUDENTS IN THE HOMESTAY?

WHAT ARE YOUR PERSONAL INTERESTS?  
The more you tell us the better match we can make.

## ARRIVAL DETAILS

DEPARTURE DATE:

ARRIVAL DATE (NZ):

DEPARTURE TIME:

ARRIVAL TIME (NZ):

ARRIVAL AIRPORT (NZ):

FLIGHT NAME & NUMBER:

DO YOU REQUIRE A TRANSFER FROM THE AIRPORT TO YOUR HOMESTAY? IF NO, PLEASE PROVIDE NAME AND PHONE NUMBER OF PERSON COLLECTING YOU.


Complete this form and send it, with supporting documents, by email to: [info@nzie.ac.nz](mailto:info@nzie.ac.nz) or by post:  
New Zealand Institute of Education  
Level 1, 62 Anzac Street,  
Takapuna 0704 Auckland, New Zealand  
Ph 489 6205 Website: [www.nzie.ac.nz](http://www.nzie.ac.nz)

## PRIVACY STATEMENT

Privacy – New Zealand Institute of Education (NZIE) collects and stores information from this form to:

- manage the business of New Zealand Institute of Education (NZIE) (including internal reporting, administrative processes and selection of scholarship and prize winners)
- comply with the requirements of the Education Act 1989 and other legislation relating to maintenance of records
- supply information to government agencies and other organisations as set out below.

In signing this enrolment form you authorise such disclosure on the understanding that New Zealand Institute of Education (NZIE) will observe the conditions governing the release of information, as set out in the Privacy Act 1993, the Education Act 1989 and other relevant legislation. You may see any information held about you and amend any errors in that information. To do so, contact the Enrolments Officer.

NB: The Privacy Act came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires New Zealand Institute of Education (NZIE) to collect, hold, handle, use and disclose personal information in accordance with the twelve information privacy principles in the Act. <http://www.privacy.org.nz/privacy-act>

Supply of information to government agencies and other organisations

New Zealand Institute of Education (NZIE) supplies data collected on this form to government agencies, including:

- the Ministry of Education
  - the New Zealand Qualifications Authority
  - the Tertiary Education Commission
  - the Ministry of Social Development (in relation to student loans and allowances) and Inland Revenue (student loans)
  - Immigration New Zealand and the Ministry of Business, Innovation and Employment (for those who are not New Zealand citizens or permanent residents)
  - agencies who support particular students through scholarships, payment of fees or other awards (if you are a recipient of one of these awards).
- Those agencies use the data collected from tertiary education organisations to:
- administer the tertiary education system, including allocating funding
  - develop policy advice for government
  - conduct statistical analysis and research.

Your personal details (name, date of birth and residency) as entered on this form will be included in the National Student Index and may be used in an authorised information matching programme with the New Zealand Birth Register.

The government agencies above may supply data collected on this form to Statistics New Zealand for the purposes of integrating data with data collected by other government agencies, subject to the provisions of the Statistics Act 1975. Integrated data is used for the production of official statistics, to inform policy advice to government and for research purposes.

In handling data supplied by you on this form, the government agencies are required to comply with the provisions of the Privacy Act 1993.

When required by law, New Zealand Institute of Education (NZIE) releases information to government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

Information collected on this form may be supplied to other educational organisations for the purpose of verifying academic records.

Fees – In signing this enrolment form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. New Zealand Institute of Education (NZIE)'s policy on withdrawal and refund of fees may be obtained from the Enrolments Officer.

Rules – In signing this enrolment form you undertake to comply with the published rules and policies of New Zealand Institute of Education (NZIE) with regard to attendance, academic integrity and progress, conduct and use of information systems.

<sup>2</sup> This includes legislation governing the maintenance of official records and for accountability for public funding.

## DECLARATION



I declare that to the best of my knowledge all the information supplied on, and with, this application form is true and complete.

I consent to abide by the conditions described on NZIE website and student handbook, and the disclosure of personal information as also outlined on the website and in the student handbook.

\_\_\_\_\_  
Print Name (English)

山田花子  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Parent/ Guardian declaration of students under 18.

I \_\_\_\_\_ as parents/ guardian of \_\_\_\_\_ hereby accept the terms and conditions as described above, and consent to the disclosure of personal information as described above

## NZIE STAFF USE ONLY

\_\_\_\_\_  
Print Name (English)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date